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# Licensing Sub-Committee 5 August 2022



Lewes District Council

Time and venue:

10.00 am in the Ditchling and Telscombe Rooms - Southover House, Southover Road, Lewes, BN7 1AB

Membership:

Councillors: Sam Adeniji, Roy Clay and Isabelle Linington Councillor Linda Wallraven (Reserve)

Quorum: 3

Published: Thursday, 28 July 2022

# Agenda

- 1 Election of chair of the sub-committee for this meeting
- 2 Apologies for absence/declaration of substitute members
- **3** Declarations of interest

Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct.

4 Application for a new Premises Licence Apiary by Bell Ltd, 29 High Street, Lewes, BN7 2LU (Pages 3 - 54)

# Information for the public

# Accessibility:

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# **Information for Councillors**

## **Disclosure of interests:**

Members should declare their interest in a matter at the beginning of the meeting.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

# **Democratic Services**

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# Agenda Item 4

Report to:	Licensing Sub-Committee
Date:	5 <sup>th</sup> August 2022
Title:	Application for a new Premises Licence Apiary by Bell Ltd, 29 High Street, Lewes, BN7 2LU
Report of:	Director of Service Delivery
Ward(s):	Lewes Bridge
Purpose of report:	To consider representations made against the new Premises Licence application under the Licensing Act 2003 and make a decision on the application.
Officer recommendation(s):	To consider representations made against the new Premises Licence application under the Licensing Act 2003 and make a decision on the application.
Reasons for recommendations:	Relevant representations made within consultation period
Contact Officer(s):	Name: Jade Marshall Post title: Specialist Advisor - Licensing E-mail: jade.marshall@lewes-eastbourne.gov.uk Telephone number: 07984552275

## 1 Introduction

- 1.1 Lewes District Council received an application for a new Premises Licence under the Licensing Act 2003 for 29 High Street, Lewes, BN7 2LU from Apiary by Bell Ltd (**Appendix 1**).
- 1.2 Apiary by Bell Ltd submitted a Plan of the premises with the Licensable area outlined in red. **(Appendix 2)**.
- 1.3 29 High Street is a commercial premise with a basement and garden patio at the back of the premises, situated in the center of Lewes town. Residential dwellings are situated above the premises.

## 2 The Application

2.1 An application for the grant of a new premises licence under the Licensing Act 2003 for the following licensable activities:

## 2.2 Sale by Retail of Alcohol (on and off the premises)

Monday to Sunday 8:00hrs until 23:30 hrs

With a non-standard timing on New Years Eve until 01:00hrs the following morning

## 2.2 Late Night Refreshment (on and off the premises)

Monday to Sunday 23:00hrs until 23:30hrs

With a non-standard timing on New Years Eve until 01:00hrs the following morning

# 2.3 **Recorded Music (indoors only)**

Monday to Sunday 08:00hrs until 23:30hrs

With a non-standard timing on New Years Eve until 01:00hrs the following morning

# 2.4 **Opening Hours**

Monday to Sunday 08:00hrs until 00:00hrs.

With a non-standard timing on New Years Eve of 08:00hrs until 01:00hrs the following morning.

The application states that the rear garden will be closed from 22:30 each night

## 3 Licensing Objectives

3.1 When applying for a new premises licence under the Licensing Act 2003, the applicant is required to describe any steps they intend to take to promote the four Licensing Objectives as defined by the Licensing Act 2003. The Operating Schedule detailing these steps can be seen in the application form. This is included at (**Appendix 1**)

# 4 Consultation Process

- 4.1 The Licensing Act 2003 requires applicants to advertise both on the premises and in a local newspaper in order to inform the public of the application. The application details are also advertised on the council's website. Several "Responsible Authorities" have also been consulted as part of the process. There was a consultation period of 28 days, from 14<sup>th</sup> June 2022 to the 11<sup>th</sup> July 2022, for representations to be made. The applicant conformed with all the requirements as laid out within The Licensing Act 2003 (Premises Licences and Club Premises Certificates) Regulations 2005.
- 4.2 During the consultation period no representations were made by the responsible authorities however, Sussex Police agreed conditions with the applicant. (Appendix 3)
- 4.3 During the consultation period four valid representation were submitted by members of the public **(Appendix 4,5,6 and 7).** There was one representation submitted which was rejected and two that were out of time.
- 4.4 Members are asked to note not all the information provided within these representations is valid within the Licensing Act 2003.

# 5 The Decision Making Process - The Licensing Objectives

- 5.1 In their decision making, the Licensing Sub-Committee must act to promote the four Licensing Objectives. All carry equal weight as part of the process. The Licensing Objectives are:
  - The Prevention of Crime and Disorder
  - Public Safety
  - The Prevention of Public Nuisance
  - The Protection of children from Harm
- 5.2 A representation is a 'relevant representation' if it is about the likely effect of the grant of the licence on the promotion of the licensing objectives. The objector must establish that such a consequence is a likely effect of a grant (i.e. more probable than not)

## 6 Lewes District Council's Statement of Licensing Policy & Section 182 Guidance

- 6.1 Copies of the Council's Statement of Licensing Policy have previously been circulated to Members. A copy is also retained in the Members' Room.
- 6.2 Whilst each application will be considered on its merits, the Licensing Sub-Committee will act to promote the four licensing objectives and have due regard to:

- Lewes District Council's Statement of Licensing Policy 2022
- Section 182 Guidance issued by the Home Office.
- 6.3 Lewes District Council's Statement of Licensing Policy outlines the matters that the Authority will consider when determining matters under the Licensing Act 2003. An overview of the Licensing Objectives referred in the relevant representations appears below.
- 6.4 The Licensing Sub Committee will consider the potential for public nuisance, crime and disorder and/or danger to public safety associated with the style, characteristics and activities of the business involved and the rights of residents to peace and quiet. It will examine the potential steps which could be taken to reduce the risk of these matters particularly in areas of dense residential accommodation. It will consider restricting the hours of trading in cases where there are good grounds for believing that the licensing objectives would be undermined.

# 7 Representations

7.1 A copy of the representations are included at **Appendix 4,5,6 and 7** however a summary appears below:

## **'Interested Parties'**

**Four** representation have been received, the representatives have made comments relevant to the Prevention of Public Nuisance and the Prevention of Crime and Disorder.

**Representations from Responsible Authorities** 

The following summarises whether representations have been received from responsible authorities:

- Sussex Police No representation. Agreed Conditions
- Lewes District Council (Specialist Advisor) Environmental Health – No representation
- Lewes District Council (Specialist Advisor) Health and Safety No representation.
- Lewes District Council (Specialist Advisor) Planning No representation.
- Lewes District Council (Specialist Advisor) Licensing No representation
- **East Sussex Fire and Rescue Service –** No representation
- > Area Child Protection Team– No representations
- Trading Standards (East Sussex County Council) No representation.
- Primary Care Trust- No representation

7.2 Mediation was offered to the applicant who it is understood has made contact with those who have made representations.

## 8 Options open to the Sub-Committee

- 8.1 The Licensing Sub-Committee shall take the steps it considers appropriate for the promotion of the Licensing Objections and may:
  - Grant the Licence in the same terms as it was applied for.
  - Grant the Licence but modify the conditions as appropriate for the promotion of the licencing objectives.
  - Grant the Licence but modify the hours of licensable activity as appropriate for the promotion of the licensing objectives.
  - Reject the application.
- 8.2 The Sub-Committee are asked to note the procedures relating to this hearing which are contained in The Licensing Act 2003 (Hearing) Regulations 2005, as amended.
- 8.3 In determining what, if any, conditions should be attached to a licence, these should only be imposed where it is considered appropriate and proportionate on a case-by-case basis. The applicant, any person or any Responsible Authorities may also suggest conditions to address concerns as a means to promote the Licensing Objectives. The Sub-Committee may not impose any condition unless its discretion has been exercised following receipt of a relevant representation and is satisfied that it is appropriate to promote one or more of the licensing objectives.

## 9 Financial appraisal

- 9.1 The cost of delivering the licensing function is fully covered by the Licensing fees.
- 9.2 A decision made by the Sub Committee may be appealed by any party to the proceedings to a Magistrates' Court. Costs associated with this matter and incurred by any party, may in certain circumstances be awarded against the Council. The impact of these additional costs (if any) will therefore need to be met from within existing revenue budgets.

# 10 Legal implications

- 10.1 Under section 18 Licensing Act 2003 (as amended), following receipt of an application for a premises licence if relevant representations are received, unless all parties agree that a hearing is unnecessary, the Licensing Authority must hold a hearing. At the hearing the Sub Committee shall, having regard to the representations, take such steps as it considers appropriate for the promotion of the licensing objectives. The relevant options are outlined in para. 8.1 of this Report.
- 10.2 The Licensing Sub Committee should be mindful of the requirements and responsibilities placed on it by other legislation in addition to those contained within the Licensing Act 2003. These include, but are not limited to, having due regard to the Equality Act 2020, the Human Rights Act 1998 and the Crime and Disorder Act 1998.
- 10.3 Under section 181 and Schedule 5 Licensing Act 2003 there is a right of appeal to the Magistrates' Court in respect of application for new premises licences. This right of appeal is open both to the applicant and to any person who has made relevant representations. The appeal application must be made within 21 days of the written notification of the Sub Committees decision to the appellant.
- 10.4 The Legal Section considered this Report on 26 July 2022 (Iken 11250- LDC-MW).

## 11 Risk management implications

11.1 There are no risks associated with the content of this report.

## 12 Equality analysis

**12.1** An Equality Analysis is not constructive in this instance.

## 13 Environmental sustainability implications

13.1 There are no sustainability and/or carbon reduction implications associated with this report.

## 14 Appendices

- Appendix 1 Application for a new premises licence under the Licensing Act 2003
  - Appendix 2- Application Plan submitted for Premises Licence Application.
  - Appendix 3- Police agreed conditions
  - Appendix 4- Representation made by a member of the public
  - Appendix 5- Representation made by a member of the public

- Appendix 6- Representation made by a member of the public
- Appendix 7- Representation made by a member of the public

# 15 Background papers

- 15.1 The background papers used in compiling this report were as follows:
  - Section 182 Statutory Guidance to the Licensing Act 2003
  - Lewes District Council Licensing Statement 2017-2022
  - Human Rights Act 1998
  - Equality Act 2010
  - Crime and Disorder Act 1998

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#### Application for a premises licence to be granted under the Licensing Act 2003

#### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

## I/We Apiary by Bell Ltd

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

#### Part 1 – Premises details

Postal addres	s of premises or, if none, ordn	ance	survey map re	ference or desci	ription	
29 Hig	h Street					
Post town	Lewes			Postcode	BN7 2LU	
Telephone number at premises (if any)						
Non-domestic rateable value of premises			23,000			

#### Part 2 - Applicant details

Please	state	whether you are applying for a premises licence	e as	Please tick as appropriate
a)	an in	idividual or individuals *		please complete section (A)
b)	a per	rson other than an individual *		
	i	as a limited company/limited liability partnership	X	please complete section (B)
	ii	as a partnership (other than limited liability)		please complete section (B)
	iii	as an unincorporated association or		please complete section (B)
	iv	other (for example a statutory corporation)		please complete section (B)
c)	a rec	ognised club		please complete section (B)
d)	a cha	arity		please complete section (B)

e)	the proprietor of an educational establishment		please complete section (B)
f)	a health service body		please complete section (B)
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales		please complete section (B)
ga)	a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England		please complete section (B)
h)	the chief officer of police of a police force in England and Wales		please complete section (B)
* If yo below	ou are applying as a person described in (a) or (b) ple ):	ase coi	nfirm (by ticking yes to one box

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or  $\hfill\square$ 

 $\Box$ 

I am making the application pursuant to a

statutory function or

a function discharged by virtue of Her Majesty's prerogative

## (A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr 🗌	Mrs 🔲	Miss 🔲	Ms	Other Title (for example, Rev)			
Surname First names							
Date of birth	a	I am 18	years old or ove	r 🔲 Please tick	yes		
Nationality							
Current resid address if dif premises add	ferent from						
Post town		·		Postcode			
Daytime cor	ntact telepho	ne number			-		
E-mail addr (optional)	ess						
	vice), the 9-di			Home Office online applicant by that ser	-		

### SECOND INDIVIDUAL APPLICANT (if applicable)

Mr	Mrs		Miss		Ms	Other Title (for example, Rev)		
Surname	Surname First names							
Date of birtl	n			I am 18 yea	ars old or c	over 🗌 Plea	ase tick yes	
Nationality								
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)         Current residential address if different from premises address								
Post town						Postcode		
Daytime cor	tact tele	ephon	e numb	er				
E-mail addr (optional)	E-mail address (optional)							

## (B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Apiary by Bell Ltd	
Address	
Registered number (where applicable)	
Company No.	
Description of applicant (for example, partnership, company, unincorporated association etc.)	
Limited company with two owner / directors.	

Telephone number (if any)	
E-mail address (optional)	

### Part 3 Operating Schedule

When o	When do you want the premises licence to start?								1.11.11	YYYY 2022		
TC	1 1 1 1	. 1	1.1	1 0	1.	·. 1	• •	1	DD		37373737	

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

A former shop space on Lewes High Street, comprised of ground floor, basement, & garden.

The current rear office space will be converted into a kitchen. We would divide the basement into part storage, part private dining room. We would also utilise the garden and place a few tables there for eating and drinking. We would offer drinks for consumption both on & off site, and also for online retail/delivery.

There are flats above the unit, which we would show consideration for, particularly in regards to the use of the garden.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Prov	vision of regulated entertainment (please read guidance note 2)	Please tick all that apply
a)	plays (if ticking yes, fill in box A)	
b)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E)	
f)	recorded music (if ticking yes, fill in box F)	L x
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	

<b>Provision of late night refreshment</b> (if ticking yes, fill in box I)	x
<u>Supply of alcohol</u> (if ticking yes, fill in box J)	X

In all cases complete boxes K, L and M

A

	tandard days and mings (please read		Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
• · · ·	imings (please read guidance note 7)			Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guida	ance note 4)	
Tue					
Wed			State any seasonal variations for performing pla guidance note 5)	i <u>vs</u> (please read	
Thur					
Fri			Non standard timings. Where vou intend to use the performance of plays at different times to th column on the left, please list (please read guidan	ose listed in th	
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Wed			State any seasonal variations for the exhibition of read guidance note 5)	o <mark>f films</mark> (please	:
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Standa timing	<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)		Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<b>State any seasonal variations for indoor sporting events</b> (please read guidance note 5)
Wed			
Thur			Non standard timings. Where vou intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Fri			
Sat			
Sun			

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Wed			State any seasonal variations for boxing or wres entertainment (please read guidance note 5)	tling	
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Sun					

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	imings (please read guidance note 7)		(prease read galaanee neee 5)	Outdoors	
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Fri			Non standard timings. Where vou intend to use the performance of live music at different times the column on the left, please list (please read gui	to those listed	
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F

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	ice note 7)		(prease read garaanee neer s)	Outdoors	
Day	Start	Finish		Both	
Mon	08:00	23:30	Please give further details here (please read guida	ance note 4)	
			We will play music through speakers to cre	ate an	
Tue	08:00	23:30	atmosphere in the venue.		
Wed	08:00	23:30	State any seasonal variations for the playing of r	ecorded musi	<u>c</u>
			(please read guidance note 5)		
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Sat	08:00	23:30	New Years Eve until 01:00 of the 1st Janua	arv	
				··· )	
Sun	08:00	23:30			

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descrij falling (g) Standa timings	ing of a s otion to t within (e rd days an s (please n ce note 7)	hat e), (f) or nd read	Please give a description of the type of entertainme providing	ent you will be	
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				Both	
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Wed					
Thur			State any seasonal variations for entertainment description to that falling within (e), (f) or (g) (p guidance note 5)		
Fri					
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rd days ar	nd	Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)Indoors		
guidance note 7)		Outdoors		
Start	Finish		Both	
23:00	23:30	Please give further details here (please read guida	ance note 4)	
		We will offer food during opening hours	for our guests	5
23:00	23:30			
23:00	23:30		f late night	
		refreshment (please read guidance note 5)		
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s	ad days ar         (please r         be note 7)         Start         23:00         23:00         23:00         23:00         23:00         23:00	Start       Finish         23:00       23:30         23:00       23:30         23:00       23:30         23:00       23:30         23:00       23:30         23:00       23:30         23:00       23:30         23:00       23:30         23:00       23:30         23:00       23:30         23:00       23:30	d days and (please read be note 7)       take place indoors or outdoors or both – please tick (please read guidance note 3)         Start       Finish         23:00       23:30         23:00       23:30         23:00       23:30         23:00       23:30         23:00       23:30         23:00       23:30         State any seasonal variations for the provision of refreshment (please read guidance note 5)         23:00       23:30         23:00       23:30         Non standard timings. Where vou intend to use the provision of late night refreshment at different listed in the column on the left, please list (please note 6)         New Years Eve until 01:00 on 1st January	d days and (please read be note 7)       take place indoors or outdoors or both – please tick (please read guidance note 3)       Indoors         Start       Finish       0utdoors         23:00       23:30       Please give further details here (please read guidance note 4)       Both         23:00       23:30       Please give further details here (please read guidance note 4)       We will offer food during opening hours for our guests         23:00       23:30       State any seasonal variations for the provision of late night refreshment (please read guidance note 5)         23:00       23:30       State any seasonal variations for the provision of late night refreshment at different times, to the provision of late night refreshment at different times, to the provision of late night refreshment at different times, to the listed in the column on the left, please list (please read guidance note 6)         23:00       23:30       New Years Eve until 01:00 on 1st January

Will the supply of alcohol be for consumption Supply of alcohol On the  $\Box$ Standard days and <u>– please tick</u> (please read guidance note 8) premises timings (please read Off the guidance note 7) premises On & off premises, including online retail/delivery Start Finish Both X Day State any seasonal variations for the supply of alcohol (please read Mon 08:00 23:30 guidance note 5) Tue 08:00 23:30 Wed 08:00 23:30 Thur 08:00 23:30 Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the **<u>column on the left, please list</u>** (please read guidance note 6) 08:00 23:30 Fri New Years Eve until 01:00 on 1st January Sat 08:00 23:30 08:00 23:30 Sun

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Alistair Bell						
Date of birth						
Address						
Postcode						
Personal licence number (if known)						
Issuing licensing authority (if known)						

J

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

none

open t Standa timing	Hours premises are open to the public Standard days and timings (please read guidance note 7)		State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	08:00	00:00	
Tue	08:00	00:00	
Wed	08:00	00:00	
Thur	08:00	00:00	Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)
Fri	08:00	00:00	New Years Eve until 01:00 on 1st January
Sat	08:00	00:00	
Sun	08:00	00:00	

# Κ

Μ

Describe the steps you intend to take to promote the four licensing objectives:

## a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

Join local neighbourhood watch and integrate with local businesses to ensure a positive contribution to the community.

## b) The prevention of crime and disorder

Digital CCTV in operation 24h a day

## c) Public safety

Ensure our waste, particularly glass, is disposed of correctly & hygienically

## d) The prevention of public nuisance

Signage asking customers to leave quietly No drinks to be taken out of front entrance by smokers Rear garden will be closed early at 22:30

## e) The protection of children from harm

We will operate a challenge 25 policy regarding retail of alcohol Regular staff training regarding retail of alcohol Keep log book of refusals to serve

#### Checklist:

#### Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please X read note 15).

#### IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

**Signature of applicant or applicant's solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.** 

Declaration	• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).
	• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her

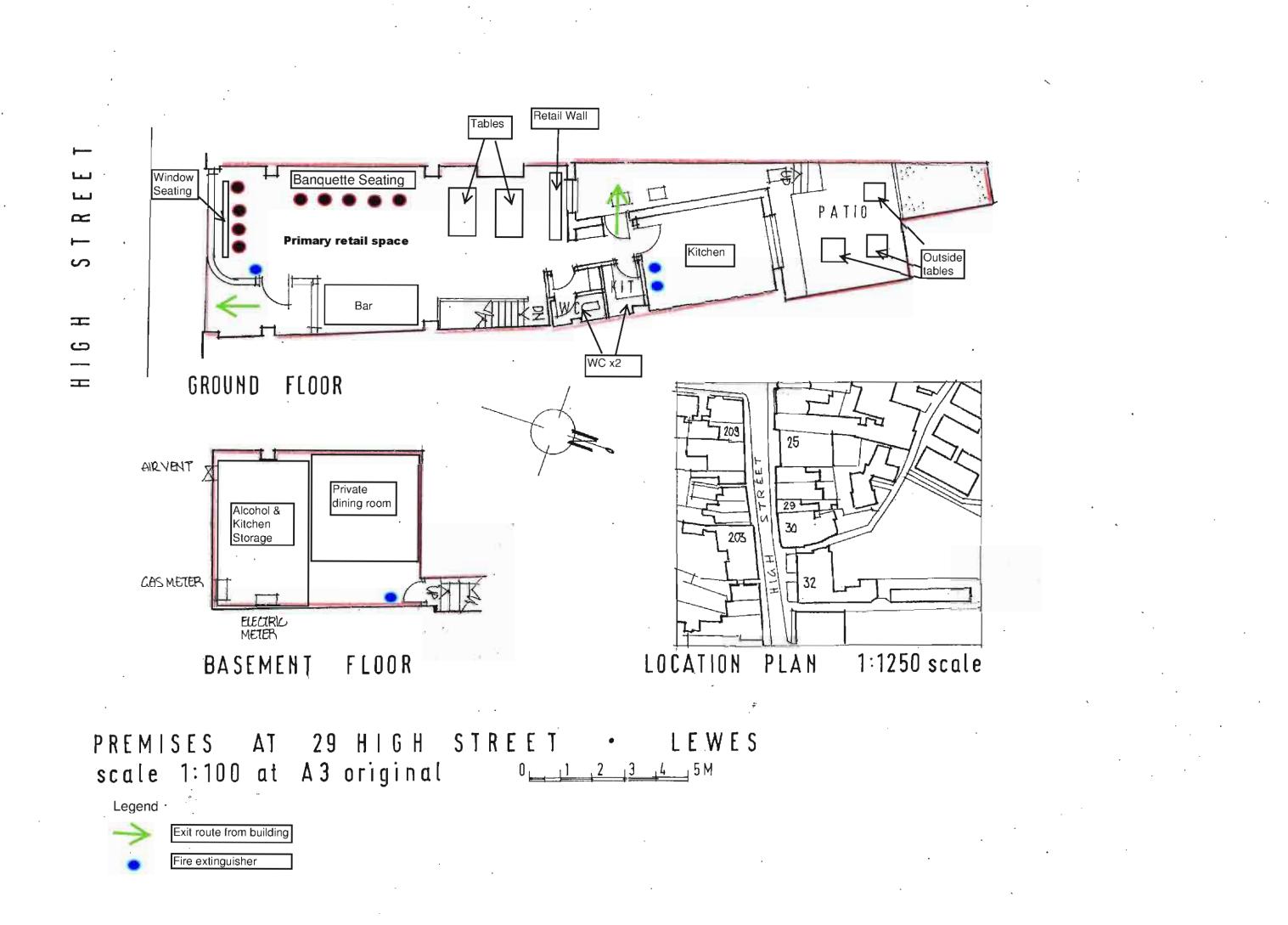
	proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)	
Signature	A Bell	
Date	8th June 2022	
Capacity	Director	

For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	N Bell
Date	8th June 2022
Capacity	Director

	vhere not previously given) (please read guidance note		orrespondence associated with	
Post town		-	Postcode	
Telephone number (if any)				
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)				

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## Good morning,

Sussex Police have no objections subject to the agreed conditions detailed in the emails below being placed on the licence, if granted. The agreed conditions are;

## General;

## **Training/Authorisation:**

a. The Premises Licence Holder shall ensure that all staff members engaged, or to be engaged, in selling alcohol at the premises shall receive the following induction training. This training will take place prior to the selling of such products: \*The lawful selling of age restricted products \*Refusing the sale of alcohol to a person who is drunk

b. Further verbal reinforcement/refresher training covering the above will be carried out thereafter at intervals not to exceed 12 weeks, with the date and time of the verbal reinforcement/refresher training documented.

c. All such training undertaken by staff members shall be fully documented and recorded and signed by both the employee and the DPS. All training records shall be kept on the premises and made available to Sussex Police, officers of the local authority and officers from the Trading Standards team upon request.

d. A list of staff members who are authorised to sell alcohol on the premises shall be kept. This shall be endorsed by the DPS with the date such authorisation commences.

## Incident/Refusal Log:

a. An incident/refusal log will be maintained by the premises showing a detailed note of incidents that occur in the premises. The log will be inspected and signed off by the DPS (or a person with delegated authority) at least every 4 weeks.

b. The log book should be kept on the premises and be available for inspection at all times the premises are open by authorised officers of the Licensing Authority or the police. An incident will be defined as being one which involves an allegation of a criminal offence.

c. Feedback shall be given to staff to ensure these are used on each occasion that a refusal or incident occurs at the premises.

d. Any refusals made for alcohol service e.g. underage, will also be recorded (either in electronic or written form) and feedback given to staff as relevant. The log will be kept at the premises for a minimum of twenty four (24) months.

## Café Bar:

- a. Alcohol shall only be supplied by waiter/waitress service to people seated at tables.
- b. Food shall be available at all times when the premises is open and trading. The primary use of the premises shall be as a café, not be that of a bar and any promotions and advertising will refer to it as such.

## OFF Sales;

e. All sales of alcohol, for consumption off the premises, to be made in a sealed container.

## **Deliveries:**

- 1. Deliveries of goods necessary for the operation of the business shall be carried out at such a time or in such a manner as to prevent nuisance and disturbance to nearby residents. The same applies to waste collections.
- 2. All alcohol orders (whether online, completed by the customer on paper, via the phone or verbally face to face) will contain age verification, whereby the customer will be asked to confirm that they are over 18 and a tick box must be marked to confirm this.
- 3. All deliveries of alcohol must be made by a person over the age of 18 years
- 4. Alcohol shall not be delivered to anywhere other than a recognisable permanent business or residential address.
- 5. In the event that there is no one to accept delivery, alcohol shall not be left on the doorstep or any other place. It can however be left securely with a neighbour as long as they are over 18.
- Each and every delivery must be signed for and the person delivering the alcohol must request appropriate photographic ID from the recipient if that person is believed to be under 25 years of age. If no such ID is produced the alcohol will not be delivered.
- 7. Delivery staff must be trained in delivery of alcohol and challenge 25 prior to commencing deliveries.

## Prevention of crime & disorder;

## <u>CCTV:</u>

a. Digital CCTV and appropriate recording equipment to be installed in accordance with Home Office Guidelines relating to UK Police Requirements for Digital CCTV System (PSDB Publication Number 09/05), operated and maintained throughout the premises internally and externally to cover all public areas, including the

entrance to the premises. The system shall be on and recording at all times the premises licence is in operation.

b. The CCTV cameras and recording equipment must be of sufficient quality to work in all lighting levels inside the premises at all times.

c. CCTV footage will be stored for a minimum of 31 days.

d. The management will give full and immediate cooperation and technical assistance to the Police in the event that CCTV footage is required for the prevention and detection of suspected or alleged crime.

e. The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy.

f. Subject to GDPR guidance and legislation, the management of the premises will ensure that key staff are fully trained in the operation of the CCTV, and will be able to download selected footage onto a disk (or other electronic portable device acceptable to Sussex Police) for the police without difficulty or delay and without charge to Sussex Police.

g. Any breakdown or system failure will be notified to the police immediately & remedied as soon as is practicable.

h. In the event of the CCTV system hard drive being seized as evidence as part of a criminal investigation by Sussex Police or for any other reason, the premises will be expected to install a replacement hard drive or a temporary replacement drive as soon as practicable.

## Prevention of children from harm;

## Challenge 25:

a. The premises will operate an **age verification** policy set at a minimum of 25 years (e.g. "Challenge 25") whereby any person attempting to buy alcohol who appears to be under the specified age e.g. 25 will be asked for photographic ID to prove their age. The recommended forms of ID that will be accepted are passports, official Photographic Identity Cards issued by EU states bearing a hologram or ultraviolet feature, driving licences with a photograph, photographic military ID or proof of age cards bearing the 'PASS' mark hologram.

b. Signage advertising the age verification or 'Challenge 25' policy will be displayed in prominent locations in the premises.

#### Kind Regards

Kirstie Rolfe Sussex Police Licensing Officer for Hastings & Rother District



Neigbourhood Policing Team Battle Police Station | East Sussex EastSussex.Licensing@sussex.police.uk

From: Rolfe, Kirstie 31774
Sent: 27 June 2022 11:32
To: Alistair Bell
Subject: RE: New premises licence - Apiary by Bell LTD, 29 High Street, Lewes, BN7 2LU
Good morning,
I will update the Local Authority with our agreements and advise them that we don't have any objections subject to the agreed conditions being placed on your licence.
Kind Regards



Kirstie Rolfe Sussex Police Licensing Officer for Hastings & Rother District Neigbourhood Policing Team Battle Police Station | East Sussex EastSussex.Licensing@sussex.police.uk

From: Alistair Bell
Sent: 23 June 2022 16:27
To: Rolfe, Kirstie 31774 <<u>Kirstie.Rolfe@sussex.police.uk</u>>
Subject: Re: New premises licence - Apiary by Bell LTD, 29 High Street, Lewes, BN7 2LU

\*\*External Email- Think before you click. If you do not trust the sender, do not click on any links or open any attachments. Further information can be found <u>here</u>.\*\*

That would be appreciated. Thank you

On Thursday, June 23, 2022, <<u>Kirstie.Rolfe@sussex.police.uk</u>> wrote:

Hello,

Thank you for this breakdown of your off sales business. I feel we can remove the following from Off Sales;

f. Alcohol shall only be sold for consumption off the premises in conjunction with the sale of food for takeaway or delivery.

How does that stand with you?

**Kind Regards** 



# **Kirstie Rolfe**

Sussex Police Licensing Officer for Hastings & Rother District Neigbourhood Policing Team

Battle Police Station | East Sussex

EastSussex.Licensing@sussex.police.uk

From: Alistair Bell
Sent: 23 June 2022 15:57
To: Rolfe, Kirstie 31774 <<u>Kirstie.Rolfe@sussex.police.uk</u>>
Subject: Re: New premises licence - Apiary by Bell LTD, 29 High Street, Lewes, BN7 2LU

# \*\*External Email- Think before you click. If you do not trust the sender, do not click on any links or open any attachments. Further information can be found <u>here</u>.\*\*

Thanks for coming back to me so promptly.

For the take away element:

In person in the shop, we would like to offer take away food (sandwiches, pastries etc), and also be able to sell a bottle of wine or beer for take away. Ideally the takeaway of alcohol would be free from food constraints. Someone wanting a bottle of wine to take to a friends house or as a gift isn't likely to want to take a sandwich away with that bottle.

For online retail, we hope that our speciality wines & beverages will be sought after, and so people will want to order a bottle or case for home delivery. We may also wish to do memberships/subscriptions whereby people pay £x per month in return for x number of bottles.

This would not really work if there was a requirement to order food, and there would then be additional considerations to be made in regards to packaging and temperature control.

All the age verification, delivery & acceptance rules are completely agreeable, but I would like the provision of food to be removed if possible.

Let me know your thoughts

Kind regards

Alistair

On Thursday, June 23, 2022, <<u>Kirstie.Rolfe@sussex.police.uk</u>> wrote:

Good afternoon Alistair,

The Café/ Bar condition relates to "On Sales" only. Off sales is different.

Please can you explain what you will be doing in relation to "off Sales" by understanding what you require better, will help me decide what conditions are suitable. For example, will you be providing food as a take away service or just alcohol?

## **Kind Regards**



#### **Kirstie Rolfe**

Sussex Police Licensing Officer for Hastings & Rother District Neigbourhood Policing Team

Battle Police Station | East Sussex

EastSussex.Licensing@sussex.police.uk

From: Alistair Bell
Sent: 23 June 2022 11:40
To: Rolfe, Kirstie 31774 <<u>Kirstie.Rolfe@sussex.police.uk</u>>
Subject: Re: New premises licence - Apiary by Bell LTD, 29 High Street, Lewes, BN7 2LU

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Good morning Kirstie,

Having gone through this in a bit more detail, the only other point I would like to note is the requirement to offer food for online retail / delivery.

If my reading is correct, then as long as we have take away options for food in house, then someone can come in store, buy a bottle and then leave? There is no requirement to buy food so as to be able to take away a bottle of wine...?

Where it gets tricky is online retail. I cannot really imagine what food I would offer online that does not incumber the deliver process itself.

Could you please clarify what the requirement is there?

Kind Regards

Alistair

On Tue, Jun 21, 2022 at 12:16 PM Alistair Bell wrote:

Ok that's all great.

Thanks for your help.

If it's ok, I'd like to go over this in a little more detail before I fully finalise the agreement. Should be able to get back to you tonight or tomorrow morning. On the move at the moment so haven't gone through in fine details.

Kind regards

Alistair

On Tuesday, June 21, 2022, <<u>Kirstie.Rolfe@sussex.police.uk</u>> wrote:

Hello Alistair,

Thank you for your response.

The term Café/Bar relates to the type of premises you will be internally. It means you wont be a vertical drinking establishment or a restaurant which have different terms. You can still serve alcohol for customers to consume whilst seated as long as you have food available. You cant promote yourself as a vertical bar as such but can promote what you do as long as you abide by the Café/bar terms.

You have applied for off sales so you can sell off sales as a shop, takeaway and delivery. The conditions I have requested reflect this.

I'm afraid I don't know the answer to your question about making alcohol on site and then selling it. From my point of view, you are applying for a licence to sell both on and off the premises, as long as the licence is granted you can sell alcohol. I would suggest you contact the Local Authority to ask that question as they cover all the other areas such as food safety/ hygiene and planning etc.

I hope this helps.

Kind Regards



**Kirstie Rolfe** 

Sussex Police Licensing Officer for Hastings & Rother District Neigbourhood Policing Team

Battle Police Station | East Sussex

EastSussex.Licensing@sussex.police.uk

From: Alistair Bell
Sent: 21 June 2022 11:32
To: Rolfe, Kirstie 31774 <<u>Kirstie.Rolfe@sussex.police.uk</u>>
Subject: Re: New premises licence - Apiary by Bell LTD, 29 High Street, Lewes, BN7 2LU

\*\*External Email- Think before you click. If you do not trust the sender, do not click on any links or open any attachments. Further information can be found <u>here</u>.\*\*

Hi Kirstie,

Thanks for sending this over.

One small amendment to note in your description is that in the rear garden would be 3 tables, so approximately 10 covers.

If possible, we consider ourselves to be a Cafe, Shop & Bar (the shop element consisting of non alcohol related items as well as alcohol). Can we remove or amend the wording regarding being a Cafe primarily? I'm just worried that if we promote our cocktails/wine online, which we would like to do, it might contravene the licensing terms.

Also, for reference, if we were to want to sell bottled cocktails made on site, is there any licensing consideration that is worth adding now? I realise there is a labelling consideration to be made, but in regards to production, should/could I add anything else?

Otherwise everything looks reasonable.

Kind regards

Alistair

On Tuesday, June 21, 2022, <<u>Kirstie.Rolfe@sussex.police.uk</u>> wrote:

Good morning Mr Bell,

I am in receipt of your application for a premises licence at the above location. Thank you for taking the time to speak with me today about your application. You explained you will have approximately 20 covers in main shop, the basement (which is part of phase 2) will be split in to 2 parts, 1 for storage and the other for private dining room with approximately 8 covers and the outside garden will have approximately 3 covers. You do not want to be a vertical drinking establishment but would like people to be able to come in, be seated to consume alcohol and that food will be available at all times.

Having reviewed the steps offered to support the four licensing objectives, I feel they are not strong enough. The following are conditions I feel are required to better support the four licensing objectives and are what I will require to be placed on your licence, if granted;

# General;

# Training/Authorisation:

a. The Premises Licence Holder shall ensure that all staff members engaged, or to be engaged, in selling alcohol at the premises shall receive the following induction training. This training will take place prior to the selling of such products: \*The lawful selling of age restricted products \*Refusing the sale of alcohol to a person who is drunk

b. Further verbal reinforcement/refresher training covering the above will be carried out thereafter at intervals not to exceed 12 weeks, with the date and time of the verbal reinforcement/refresher training documented.

c. All such training undertaken by staff members shall be fully documented and recorded and signed by both the employee and the DPS. All training records shall be kept on the premises and made available to Sussex Police, officers of the local authority and officers from the Trading Standards team upon request.

d. A list of staff members who are authorised to sell alcohol on the premises shall be kept. This shall be endorsed by the DPS with the date such authorisation commences.

# Incident/Refusal Log:

a. An incident/refusal log will be maintained by the premises showing a detailed note of incidents that occur in the premises. The log will be inspected and signed off by the DPS (or a person with delegated authority) at least every 4 weeks.

b. The log book should be kept on the premises and be available for inspection at all times the premises are open by authorised officers of the Licensing Authority or the police. An incident will be defined as being one which involves an allegation of a criminal offence.

c. Feedback shall be given to staff to ensure these are used on each occasion that a refusal or incident occurs at the premises.

d. Any refusals made for alcohol service e.g. underage, will also be recorded (either in electronic or written form) and feedback given to staff as relevant. The log will be kept at the premises for a minimum of twenty four (24) months.

# Café Bar:

- a. Alcohol shall only be supplied by waiter/waitress service to people seated at tables.
- b. Food shall be available at all times when the premises is open and trading. The primary use of the premises shall be as a café, not be that of a bar and any promotions and advertising will refer to it as such.

## OFF Sales;

e. All sales of alcohol, for consumption off the premises, to be made in a sealed container.

f. Alcohol shall only be sold for consumption off the premises in conjunction with the sale of food for takeaway or delivery. To be removed

## **Deliveries:**

- 1. Deliveries of goods necessary for the operation of the business shall be carried out at such a time or in such a manner as to prevent nuisance and disturbance to nearby residents. The same applies to waste collections.
- 2. All alcohol orders (whether online, completed by the customer on paper, via the phone or verbally face to face) will contain age verification, whereby the customer will be asked to confirm that they are over 18 and a tick box must be marked to confirm this.
- 3. All deliveries of alcohol must be made by a person over the age of 18 years
- 4. Alcohol shall not be delivered to anywhere other than a recognisable permanent business or residential address.
- 5. In the event that there is no one to accept delivery, alcohol shall not be left on the doorstep or any other place. It can however be left securely with a neighbour as long as they are over 18.
- 6. Each and every delivery must be signed for and the person delivering the alcohol must request appropriate photographic ID from the recipient if that person is believed to be under 25 years of age. If no such ID is produced the alcohol will not be delivered.
- 7. Delivery staff must be trained in delivery of alcohol and challenge 25 prior to commencing deliveries.

# Prevention of crime & disorder;

# <u>CCTV:</u>

a. Digital CCTV and appropriate recording equipment to be installed in accordance with Home Office Guidelines relating to UK Police Requirements for Digital CCTV System (PSDB Publication Number 09/05), operated and maintained throughout the premises internally and externally to cover all public areas, including the entrance to the premises. The system shall be on and recording at all times the premises licence is in operation.

b. The CCTV cameras and recording equipment must be of sufficient quality to work in all lighting levels inside the premises at all times.

c. CCTV footage will be stored for a minimum of 31 days.

d. The management will give full and immediate cooperation and technical assistance to the Police in the event that CCTV footage is required for the prevention and detection of suspected or alleged crime.

e. The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy.

f. Subject to GDPR guidance and legislation, the management of the premises will ensure that key staff are fully trained in the operation of the CCTV, and will be able to download selected footage onto a disk (or other electronic portable device acceptable to Sussex Police) for the police without difficulty or delay and without charge to Sussex Police.

g. Any breakdown or system failure will be notified to the police immediately & remedied as soon as is practicable.

h. In the event of the CCTV system hard drive being seized as evidence as part of a criminal investigation by Sussex Police or for any other reason, the premises will be expected to install a replacement hard drive or a temporary replacement drive as soon as practicable.

# Prevention of children from harm;

# Challenge 25:

a. The premises will operate an **age verification** policy set at a minimum of 25 years (e.g. "Challenge 25") whereby any person attempting to buy alcohol who appears to be under the specified age e.g. 25 will be asked for photographic ID to prove their age. The recommended forms of ID that will be accepted are passports, official Photographic Identity Cards issued by EU states bearing a hologram or ultraviolet feature, driving licences with a photograph, photographic military ID or proof of age cards bearing the 'PASS' mark hologram.

b. Signage advertising the age verification or 'Challenge 25' policy will be displayed in prominent locations in the premises.

Please can you respond with your acceptance or otherwise by Monday 27<sup>th</sup> June 2022. Failure to respond could result in your application being objected to.

**Kind Regards** 



## Kirstie Rolfe

Sussex Police Licensing Officer for Hastings & Rother District Neigbourhood Policing Team

Battle Police Station | East Sussex

EastSussex.Licensing@sussex.police.uk

From: REDACTED Sent: 11 July 2022 11:34 To: licensing <<u>licensing@lewes-eastbourne.gov.uk</u>> Subject: 29 High Street, Lewes. BN7 2LU

I am writing to register my objection to the Licensing Application that has been made by Apiary By Bell Ltd. for the sale of alcohol etc. at 29 High Street, Lewes. BN7 2LU.

I am REDACTED.

My objections are on two counts:-

Noise - The application asks that 29, High Street be open to 23.30hrs. over a whole week period. Up to that time alcohol may be served and consumed either in or out (presumably the rear garden) of doors.

I believe that this could result in an undue level of noise in the late hours that would be to the detriment of nearby residential occupiers REDACTED.

Social Disturbance - The junction of Broomans Lane with the High Street is only several yards west of the application site.

Broomans Lane (also referred to as a 'twitten') is a pedestrian link and short cut between the High Street and Friars Walk. It suffers common use by dog walkers who allow their charges to defecate and by late night revellers who do as the dogs. Loud and raised voices and the sound of running are not uncommon to the Lane.

I contend then then this application, if granted would lead to an increase in anti-social behaviour that would be to the detriment of REDACTED.

A final point concerns that of the status of 29 High Street. I am not aware that the premises, currently 'the parking shop' has received change of use permission for that which is now proposed.

Regards

REDACTED

# REDACTED

# 29-31 High Street, Lewes

Licensing Officer, Lewes District Council

Southover House, Lewes

9<sup>9h</sup> July 2022

Dear Sir,

# Application by Apiary By Bell Limited, 29 High High Street, Lewes BN72LU

My husband and I wish to object to these applications. We are both elderly and REDACTED. All the floors above the proposed premises are residential and accessed from Howard House.

The Council has recently produced a statement of licensing policy which we have found very helpful. In particular the Human Rights Act: "right to respect for home, private and family life" and "right to peaceful enjoyment of property". Our objection relies on the following points:

- Disturbance will be created from the proposed use from 8 am 11.30 pm including use of the garden. This is outside the Council's normal limit in para 5.1.5. of the Council's Policy. Either the applicants have not read the Policy or they do not intend to respect it. When the shop gave a party some time ago we heard the noise and would not want this all day and every day.
- 2. This property is immediately across the road from Efes Kebab Chop which is open from 12 noon to midnight and does not serve alcohol. REDACTED. REDACTED regularly have people congregating there, particularly in the late evening, and sometimes arguing and revving motorcycles. REDACTED must accept some disturbance but the sale of alcohol both on and off the premises from 8 am to 11.30 is bound to exacerbate the situation in the road as people spill out from both Efes and the proposed café/bar.
- 3. To the rear of the property is another entirely residential block of flats which is very close to the boundary and which would be similarly affected by the implementation of the activities for which application is being made.
- 4. REDACTED Noise in the open air travels at night and we believe the small outside space should not be used.
- 5. These premises themselves are small and such an intensive use is not appropriate. An off-licence with normal retail hours would be much more suitable.

- 6. We are also concerned at the café element which will require noisy and unsightly ventilation to the rear of the listed building.
- 7. The applicant company has no history in running such premises. The company was formed in April 2021 and has been trading for three months. No accounts have been provided. The nature of the business as lodged with Companies' House is: 01490 Raising of other animals; 32990 Other manufacturing not elsewhere classified;47910 Retail Sales via mail order houses or internet.

As REDACTED, I know it will be difficult to hold such a company and its directors to account for failings in management. Such companies are prone to cease trading if in difficulties. A company with a history and experience in licensed premises and experienced directors would at least offer evidence of good management.

For these reasons, we ask the Licensing Authority to refuse the application.

REDACTED

Photo 2 REDACTED

Photo 1 REDACTED

From: REDACTED Sent: 04 July 2022 12:30 To: licensing <<u>licensing@lewes-eastbourne.gov.uk</u>> Cc: REDACTED Subject: License application

Dear Licensing Officer, (cc'd REDACTED)

## Re: 29 High Street, Lewes, BN7 2LU

REDACTED, my husband and I are writing as a way to express a number of concerns regarding the change of use application for the above address.

With specific reference to the following:

The proposal that the outside space is used for late night refreshment REDACTED which gives us the following concerns

- Our privacy
- Noise from the area REDACTED.

- Any smoking that takes place REDACTED (this is evident from the occasional break times in already established business REDACTED).

- Any food extraction noise and smell (potentially depending on whether the electrical system can be installed).

We recognise that REDACTED comes with living alongside a variety of businesses, and we welcome a new venture to the town and especially an independent food business, but do hope these concerns will be considered and addressed.

I look forward to your response and am available for further comment if required.

With best wishes,

REDACTED REDACTED

From: REDACTED Sent: 21 June 2022 14:46 To: licensing <u>licensing@lewes-eastbourne.gov.uk</u> Subject: Apiary by bell LTD - 29 High street, Lewes

Hello,

I hope all are well.

I have never done this before so I hope this is the right format to make a representation regarding the application for a bar to be opened at 29 High Street, Lewes.

REDACTED. We are strongly against this application as we already have to put up with a torrent of drunk people outside the kebab shop on Friday-Sunday nights. I have lost count of the number of times we haven't slept (REDACTED) or had to contact the police over fights happening REDACTED. Or the times that drunk individuals have blocked the High Street by rolling in the road, or running in and out of it. People forget that it is a residential area, and I know people would say we should expect noise, REDACTED. This isn't a choice, and therefore we feel we should have a say over the type of establishment that will open nearby. In addition to the antisocial behaviour, the noise will travel as noise from the Flint Owl bakery, cars waiting for takeaways, or people just talking loudly on the street carries REDACTED. In particular if garden space is used, REDACTED is the only place you can get peace and quiet, this will be ruined if the back are of number 29 is used for outdoor drinking.

I do hope this is taken seriously and the application by Apiary is reconsidered.

Best wishes

REDACTED

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted